

## How to sign up for Lacombe Music Festival

(If you have participated before, click [here](#))

- Step 1: Create a parent profile first!

[lacombe.musicfestivalsuite.com](http://lacombe.musicfestivalsuite.com)

### nd District Performing Arts Festival



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If you have not yet created a Profile with the Lacombe and District Performing Arts Festival, create a new Profile here.

#### Create a New Profile

\* You are an ... (check as many as apply)

- ☐ Entrant
- ☒ Entrant's Parent or Guardian
- ☐ Entrant's Teacher/Group Leader
- ☐ Entrant's Accompanist
- ☐ Adjudicator
- ☐ Volunteer or Administrator

#### Terms and Conditions

1. By creating and confirming any Profile, you warrant that any and all information provided is a true and accurate representation of you, and that you expressly consent to the use of that information in accordance with the Personal Information Privacy and Electronic Documents Act of Canada, Canada's Anti-Spam Legislation, provincial Personal Information Protection Acts, any other such legislation, the Privacy Policy of MusicFestivalSuite and any privacy

☒ I have read, understand and agree to the Terms and Conditions above.

Proceed



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- Fill out your profile for the parent only right now

# Lacombe and District Performing Arts Festival

## Creating a Profile



### Creating a New Profile

\* You are an ... (check as many as apply)

☐ Entrant

☒ Entrant's Parent or Guardian

☐ Entrant's Teacher/Group Leader

☐ Entrant's Accompanist

☐ Adjudicator

☐ Volunteer or Administrator

Discipline Individual

\* First Name

\* Family Name

Pronouns   (they/them/their)

\* Profile Password  (6 or more characters, no spaces or symbols)

\* Confirm Password  (6 or more characters, no spaces or symbols)

MusicFestivalSuite recommends you use a unique password for each website you access.

\* Home Phone  (999-999-9999)

Cell Phone  (999-999-9999)

Work Phone  (999-999-9999)

\* denotes a required field

\* Email Address

\* Mailing Address

\* Town/City

\* Province

\* Postal Code  (X9X 9X9)

☐ I identify as First Nations, Métis or Inuit.

☐ I am a new Canadian within the past 5 years.

*Your status as either First Nations, Métis, Inuit, or New Canadian may be used by your local festival when applying for various sponsorships or grants. You are encouraged to, but not required to divulge your status.*

[Continue](#)

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- Complete your profile creation with the 2 factor identification code

## 2FA Profile Confirmation

Please enter the 7-digit code you received as an SMS (text) message.

[Submit Confirmation Code](#)

Didn't receive the text message within 5 minutes? If the phone number you entered was not a mobile phone, it will not be delivered. Look for a text message from the phone number +1 (825) 535-3637. If you didn't receive it, try resending it.

- Log in on the next screen

You have been sent an email outlining your Profile ID and Registered Email for you to keep for your files. If you do not find these emails in the 'Inbox' of your email client, look in the 'Junk' or 'Spam' folders. Your Profile is important. Through your Profile you can register to participate in the festival, view your registrations in the festival and keep your profile information current and up-to-date.

## Your Photo Consent, Release and Waiver Form Still Needs To Be Completed.

To complete your Photo Consent, Release and Waiver Form, *which will be necessary for completing registrations*, please log into your profile. *If you are an Entrant who is under the age of majority, your Parent/Guardian must log in to respond to the Photo Consent, Release and Waiver Form.*

**Please log into your Profile now to complete your Photo Consent, Release and Waiver Form.**

Profile ID: ENT00893

Password:



Want to log into a different Profile?  
Log in using the [Profile Login Screen](#).

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- Fill out the photo consent, release, and waiver

# Lacombe and District Performing Arts Festival

## Parent Me



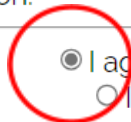
### Photo Consent, Release and Waiver

Lacombe and District Music Festival Association uses images, sounds and video of persons enjoying and participating in activities pertaining to the 2024 Lacombe and District Performing Arts Festival in support of it's mission. Lacombe and District Music Festival Association does not use a person's likeness, or identify any person by name publicly, unless it has received consent to do so.

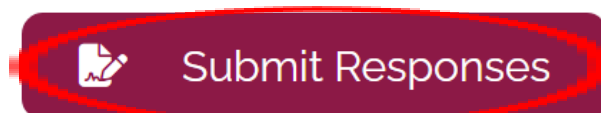
In consideration of the above, as the named participant, a parent/guardian of the named participant, or the individual responsible for the named group participant, I hereby grant Lacombe and District Music Festival Association permission to

- photograph, film, and make audio and/or video recordings of the named participant
- use and display the photograph(s) film(s) and audio/video recording(s) of the named participant, their likenes, voice and appearance, in whole or in part, in public venues in which Lacombe and District Music Festival Association operates including (but not limited to) websites, archives, social media, newsletters, brochures, advertisements, and newspaper articles, and in any and all media, broadcast or digital format including radio, internet and television throughout the world.

I hereby waive and release any right to compensation for, or ownership of such photograph(s), film(s), and audio/video recording(s) of the named participant and the above uses of them by Lacombe and District Music Festival Association for the 2024 Festival Season.

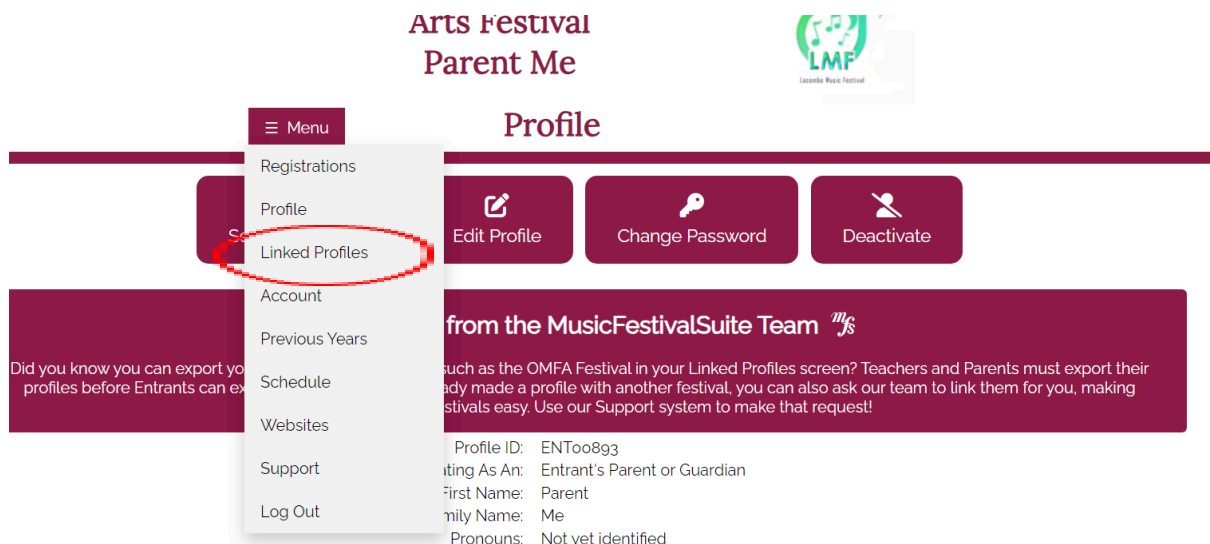


- ☒ I agree and provide such permission, waiver and release for **Parent Me**  
☐ I do not provide such permission, waiver or release for **Parent Me**

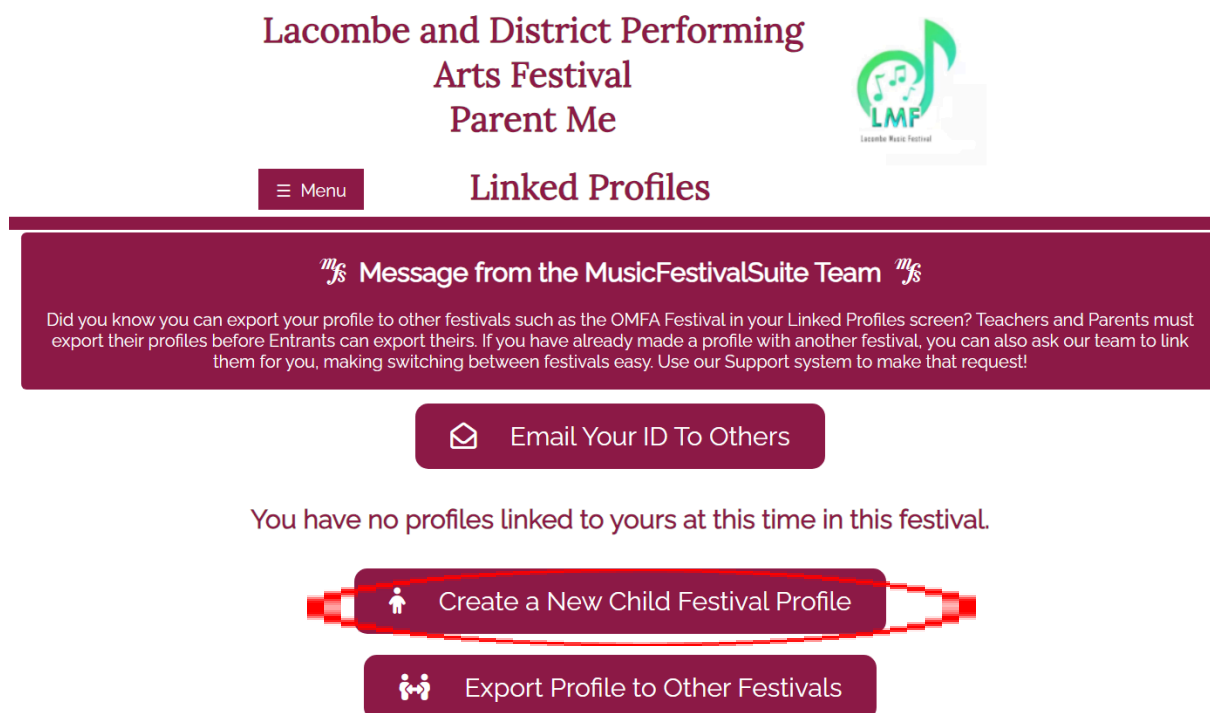


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- Step 2: Create your child's profile



- Click create a new child festival profile



- Fill out your child's information
- This is where you will fill out your teacher's ENT# so that their student's profiles will be linked to theirs. Your teacher will have their number, or you can email

[lacombemusicfestival@gmail.com](mailto:lacombemusicfestival@gmail.com) if you need help finding it.

- If you are self-taught, there are 2 different ways to register.
  - If you are an adult, go to your profile, edit your profile, make sure your birthday is in there, and you just add your own username or profile ID to show self taught in the teacher section.

The screenshot shows the Lacombe Music Festival website. At the top left is the LMF logo. To its right is the text "Lacombe Music Festival". On the top right, there are navigation buttons: "HOME", "PROFILE" (which is circled in red), and a Facebook icon. Below the navigation bar, the page is divided into two main sections. The left section is titled "My Profile" and contains several buttons: "Schedule is Available", "? A Support Request Needs Your Attention", "Linked Children", "Linked Students", "Linked Groups", "Linked Festival Profiles", "Connect Your Google Account", "Connect Your Microsoft Account", "Connect Your Yahoo! Account", "View Your Profile" (circled in red), "Edit Your Profile", "Change Your Username", "Change Your Password", "Change Your Email", and "Send Profile Invitations". The right section is titled "Profile for Mami" and displays a list of profile information: Profile ID: PRO, Username: ENT, First Name: Mami, Family Name: Mulc, Participating As A(n): Pare Volu, Email Address: mami, Pronouns: they, and Home Phone: 587-.

**Lacombe Music Festival**

HOME PROFILE

**My Profile**

Schedule is Available

? A Support Request Needs Your Attention

Linked Children

Linked Students

Linked Groups

Linked Festival Profiles

Connect Your Google Account

Connect Your Microsoft Account

Connect Your Yahoo! Account

View Your Profile

Edit Your Profile

Change Your Username

Change Your Password

Change Your Email

Send Profile Invitations

**Profile for Mami**

Profile ID: PRO

Username: ENT

First Name: Mami

Family Name: Mulc

Participating As A(n): Pare Volu

Email Address: mami

Pronouns: they

Home Phone: 587-

Birthdate: 1989-08-14

Home Phone:

Cell Phone (Required for Admin Access):

Work Phone:

Mailing Address: Lacombe, Alberta  
T4L 2N1

Identifies as: ☐ First Nations, Métis or Inuit  
☐ New Canadian within the past 5 years

Teacher/Group Leader(s): Please Add a Teacher/Group Leader  
Enter your own Username or Profile ID if you are Self-Taught  
★ Enter Username or Profile ID [+ Add Teacher](#)

- If it is a child, the parent needs to be signed up as a teacher. You will go to Edit profile in the parent account, then select teacher in it. The child's profile can then have their parent as a teacher

Participating As A(n):

- ☐ Entrant
- ☒ Parent/Guardian
- ☒ Teacher/Group Leader
- ☒ Accompanist
- ☐ Adjudicator
- ☒ Volunteer/Administrator

- Note that the child's email can be the same as yours, but the password must be different. And if you have multiple children, each password will be different. (I suggest putting a 1 after your password). You can sign your child up for things under the parent account, and likely won't ever have to log in to their account anyway.



export their profiles before Entrants can export theirs. If you have already made a profile with another festival, you can also ask our team to link them for you, making switching between festivals easy. Use our Support system to make that request!

You are attempting to create a Festival Profile for a child that would be linked to you. They will still be able to log into their own Festival Profile separate from you using their Profile ID or Email Address and their unique password which you identify here. Once created, you will be able to register this child as an Individual Entrant through your own profile.

Please note that your child may have the same email address as you, but *must have a different password than anyone else with the same email address*, and one that your child will remember so that they can log into their profile themselves. You will also need to know your child's Teacher ID.

\* First Name

\* Family Name

Pronouns  (they/them/their)

\* Password

\* Confirm Password

\* Home Phone (Format: 123-456-7890)

Cell Phone (Format: 123-456-7890)

Work Phone (Format: 123-456-7890)

\* Email Address

\* Mailing Address

\* Town/City

\* Province

\* Postal Code

Multiple Teacher/Group Leader IDs must be separated by commas, no spaces (ENT01234,ENT56789).

\* Teacher/Group Leader ID(s)

If you wish to add additional parents, enter those Parent/Guardian Profile IDs here.

Additional Parent/Guardian ID(s)

\* Birthdate

[Apply for Profile](#) [Cancel](#)

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## ● Return to linked profiles

### Lacombe and District Performing Arts Festival Parent Me



Menu

#### Linked Profiles

#### Message from the MusicFestivalSuite Team

Did you know you can export your profile to other festivals such as the OMFA Festival in your Linked Profiles screen? Teachers and Parents must export their profiles before Entrants can export theirs. If you have already made a profile with another festival, you can also ask our team to link them for you, making switching between festivals easy. Use our Support system to make that request!

#### Temporary Profile Created

You have now created a temporary profile. As usual, an email with a confirmation link has been sent. You can confirm and finalize the creation of this profile by clicking on the link in the email, or by confirming it within your own profile under the "Linked Profiles" section.


[Return to Linked Profiles](#)

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- Confirm your child's Profile

Lacombe and District Performing Arts Festival  
Parent Me



Menu

Linked Profiles

Message from the MusicFestivalSuite Team

Did you know you can export your profile to other festivals such as the OMFA Festival in your Linked Profiles screen? Teachers and Parents must export their profiles before Entrants can export theirs. If you have already made a profile with another festival, you can also ask our team to link them for you, making switching between festivals easy. Use our Support system to make that request!

Email Your ID To Others

Unconfirmed New Profiles

You have no profiles linked to yours at this time in this festival.

You do have Unconfirmed New Profiles pending, though. Confirm them in the section above to finish linking them.

Create a New Child Festival Profile

Export Profile to Other Festivals

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Message from the MusicFestivalSuite Team

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Email Your ID To Others

Unconfirmed New Profiles

me, Child - 7-8 (Child)

You have no profiles linked to yours at this time in this festival.

You do have Unconfirmed New Profiles pending, though. Confirm them in the section above to finish linking them.

Create a New Child Festival Profile

## Unconfirmed New Profiles

me, Child - 5 [redacted] 9-0 [redacted] (Child)

Profile ID: Not Yet Confirmed

✓ Confirm Profile

Email: [redacted]@hotmail.com

Address: RR1, Lacombe, AB T4L 2N1

You have r

- Login with your parent ID again to complete the child's waiver

### Your Photo Consent, Release and Waiver Form Still Needs To Be Completed.

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**Please log into your Profile now to complete your Photo Consent, Release and Waiver Form.**

Profile ID:

Password:

➔ Log In

Want to log into a different Profile?  
Log in using the Profile Login Screen.

- It will take you to the child's waiver, please complete whether you agree or not.

# Lacombe and District Performing Arts Festival

## Parent Me



### Photo Consent, Release and Waiver

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- photograph, film, and make audio and/or video recordings of the named participant
- use and display the photograph(s) film(s) and audio/video recording(s) of the named participant, their likeness, voice and appearance, in whole or in part, in public venues in which Lacombe and District Music Festival Association operates including (but not limited to) websites, archives, social media, newsletters, brochures, advertisements and newspaper articles, and in any and all media, broadcast or digital format including radio, internet and television throughout the world.

I hereby waive and release any right to compensation for, or ownership of such photograph(s), film(s), and audio/video recording(s) of the named participant and the uses of them by Lacombe and District Music Festival Association for the 2024 Festival Association.

- 
- ☒ I agree and provide such permission, waiver and release for **Child me**  
☐ I do not provide such permission, waiver or release for **Child me**
- 



Submit Responses

- This is how to create profiles! You now have access to registrations and schedules.
- If you are a returning participant, please log in to your *parent* account. If you forget your password, you can follow the prompts to reset it. Once you are logged in, the waiver will pop up for you to give or not give your consent for you and your children. Please submit this. You will then have access to registrations and schedules.

# Lacombe and District Performing Arts Festival Parent Me



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**Submit Responses**